

PARENTS' CONTRACT FOR ADMISSION OF STUDENT

Student's

First Name: _____ **Last Name:** _____

Date of Birth: _____

Religion / Church Membership : _____

Parents / Guardians with whom student lives:

Full Name: _____ **Full Name:** _____

Address: _____ City / Zip: _____

Phone: _____ Cell: _____

Email Address: _____

NOTE: A contract must be completed and signed for each student enrolled, and must be returned to the Preschool, along with the registration fee for each student, on or before first day of enrollment. The registration fee is not refundable in the event the student does not attend Mt. Calvary Lutheran Preschool or terminates attendance for any reason. I understand that I must give two weeks written notice when withdrawing my child from the Preschool.

BY RESOLUTION OF THE BOARD OF CHRISTIAN EDUCATION OF MT. CALVARY LUTHERAN CHURCH, THE FOLLOWING STATEMENTS ARE DESIGNED TO BE THE CONDITIONS FOR ADMISSION:

In consideration of such admission, I agree to the conditions governing admission and attendance at the school stated below:

1. I agree to pay tuition charges and fees established by the school administration for the current year, as stated in Exhibit A I this contract, which Exhibit is incorporated as part of this contract.
2. I agree to make tuition and fee payments to Mt. Calvary Lutheran School on or before the scheduled dates as set for in Exhibit A. In the event that I fail to make such tuition and fee payments as agreed, I acknowledge that the school will enforce the following penalty:

THE PRESCHOOL, AT ITS SOLE OPTION, MAY PERMANTENELY TERMINATE THE ATTENDANCE OF ANY STUDENT WHEN PAYMENT OF FEES ARE IN ARREAR OF ONE MONTH. A LETTER STATING A FINAL DATE FOR PAYMENT WILL BE SENT TO THE PARENT AT THE ADDRESS LISTED ABOVE.

I agree to the following conditions of attendance:

- a. As a condition of attendance at the Preschool regulation/policies and to observe them. From time to time the Preschool administration may issue bulletins to students and/or parents covering new regulations/policies or the amendment of existing regulation/policies adopted by the board of Christian Education. I understand the breaches of Preschool regulations/policies by students are subject to disciplinary action by the Preschool and that serious violations of the regulation/policies or serious misconduct can result in expulsion from school.
- b. As a condition of attendance at the Preschool, the parents of students who are new to our Preschool and Church community are expected to attend orientation session conducted by the Principal and Pastor of Mt. Calvary Lutheran Church and School.

- c. As a condition of attendance at the Preschool, each student is required to participate in all school functions, including those that are worship related, when their whole class or the whole school is involved (i.e. Chapel, Children’s Advent, and Lenten services, etc.) Students may be excused from these worship experiences if they are in conflict with schedule activities at their own church.

EXHIBIT A

SCHEDULE OF TUITION, FEES, CHARGES, AND DUE DATES:

REGISTRATION

All annual registration fees are due on or before the first day of the school year or child’s enrollment. This includes Registration, PTL Fee, and an Earthquake Fee (One-time). For those who register in January of that school year, the Annual Registration ONLY will be prorated. *(See current Tuition and Fees for annual costs)*

TUITION

Tuition is payable in twelve installments. Payments are made once or twice a month – on the 10th or 20th. All families are required to complete a Tuition Payment Authorization Form at the time of enrollment. All students who are enrolled 12 consecutive months will receive a two week vacation credit during each year’ provided you give a two week prior written notice to the director before the vacation begins. Vacation may not be used as sick days and must be in one or two week blocks. Toilet training is available at an additional rate. *(See current Tuition and Fees for annual costs)*

FIELD TRIP CONSENT

My child has permission to go on any on or off campus field trip the Preschool may take during the year. I understand I will be notified prior to all field trips.

SUMMARY

By signing my name to this document, I acknowledge that I am the parent or legal guardian of the following student for whom I have requested admission into Mt. Calvary Lutheran for the upcoming school year. I agree to pay the tuition, fees, and charges scheduled herein, on or before the due date, and to abide by the terms and conditions of the Parents’ Contract for admission of student which Exhibit A is hereby incorporated.

I understand that the department of Social Services or Licensing Agency has the authority to observe, interview and have the children physically examined at any time without prior consent. Authority to observe, interview and have the children physically examined at any time without prior consent. Authority cited: Section 1596.81, Health and safety Code.

Father Signature: _____	Date: _____
Mother Signature: _____	Date: _____
Guardian Signature: _____	Date: _____